



CLUBHOUSE RENTAL APPLICATION

RESIDENT APPLICANT

Name of Resident(s)	Unit Number	Email
Home Phone	Work Phone	Cell Phone

RESERVATION

The rental fee is \$75 with a cleaning deposit of \$250. There is a \$100 penalty per hour for occupancy after 10:00PM. Please submit TWO separate checks payable to the Vineyards of Saratoga – no cashier’s checks or money orders. The rental fee is waived for “Assembly for Political Purposes” (CA Civil Code §4515).

Date	Time From: (Noon Minimum)	Time To: (10 PM Maximum)	# Of <u>Occupants</u> : (Maximum 25)
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I (we) have read, understand, and do hereby agree to abide by the Declaration of Covenants, Conditions, and Restrictions (CC&Rs), Bylaws, and the Rules and Regulations of The Vineyards of Saratoga.

Resident Signature	Date	Resident Signature	Date

NON-RESIDENT OWNER’S PERMISSION

(The Owner shall defend, indemnify and hold harmless The Vineyards for any and all actions of their tenant upon the execution of this contract.)

Name(s)	Street Address	City	State	Zip
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Home Phone	Work Phone	Cell Phone	Email
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Owner’s Signature	Date	Owner’s Signature	Date

BOARD MEMBER INSPECTION FOR DEPOSIT RELEASE

Board Member Signature for Release	Date

Please return this form to:
 Community Management Services, Inc., 1935 Dry Creek Road, Ste. 203, Campbell, CA 95008
 Email: boldfield@communitymanagement.com Fax: (408) 559-1970

RULES AND REGULATIONS FOR CLUBHOUSE RENTAL

(Please note: The Clubhouse is under 24-hour video surveillance.)

1. Clubhouse rental does not include use of the gym, sauna, shower, pool, barbecue, or the downstairs. Only the upstairs is available for rental. The downstairs restrooms are available to all.
2. No group is allowed unless they are guests of a resident of the Vineyards and has a signed agreement. The Vineyards resident must be in attendance for the entire function.
3. The maximum number of people allowed is 25 including the host(s).
4. Windows are not to be covered.
5. Vineyard's security shall have access to the Clubhouse at all times.
6. The Clubhouse may not be rented for fee-based organizations.
7. Smoking is **PROHIBITED**.
8. Pets are **PROHIBITED**. Service Animals as described by the U.S. Department of Justice are not considered in this document to be pets. http://www.ada.gov/service_animals_2010.htm (See CC&Rs Section 10.04)
9. **Persons using the facility are responsible for all cleaning to original condition. Carpets shall be vacuumed, kitchen floor cleaned, stove and sink washed, etc. The Association does NOT provide a vacuum or cleaning supplies and ALL refuse must be removed from the facility and taken to dumpster #3. Cleanup must be completed immediately after use prior to closing time.** The security/cleaning deposit will be refunded if all Vineyards property is intact, the facilities are clean/ undamaged and there are no complaints, additional service costs, and violations of the Vineyard's governing documents, facility rules or the law.
10. All doors shall be closed upon leaving.
11. Any damage to building, furniture, or fixtures will be repaired or replaced by the Association and billed to the Applicant.
12. The Clubhouse will be closed at 10:00 P.M. with a \$100 penalty per hour for occupancy after 10:00 PM
13. Consideration for immediate neighbors is required.
14. Reservations will be on a first come basis and may not be made more than 4 months in advance. Reservations must be made more than 15 days in advance with fees and deposits due at that time. Reservation deposits may be forfeited if reservation is cancelled with less than 7 days notice.
15. Persons reserving the facility may be required to provide a certificate of their homeowner's liability insurance. Owner shall assume the defense of and shall indemnify and hold harmless the Vineyards of Saratoga Home Owners Association, its agents, Officers and Directors against any or all loss, liability, expense, claim, costs, directly or indirectly arising out of the use of the facility.
16. Caterers and other resident-hired vendors may be required to provide the management with proof of liability insurance coverage prior to use of the facility.
17. Violations of these guidelines are subject to immediate cleanup by the Association, a hearing with the Board of Directors, loss of deposits, additional costs and/or loss of common area use privileges.
18. A Board member must inspect the clubhouse both before and after use.